

Hampshire County
INSPECTION PROCEDURES
MANUFACTURED AND INDUSTRIALIZED HOUSING

- Building permit must be posted on the site of the work and clearly visible from the road until completion of the project.
- Your approved plans must be available at all times, for inspection. These are the plans that were submitted with your application and were marked “Approved” by the building code official.
- The permit applicant is responsible for scheduling all inspections. If you’re using a General Contractor, then she/he should take care of scheduling all the necessary inspections.
- **DO NOT schedule an inspection if the work is not ready!!!!**

MINIMUM OF 24 HOUR NOTICE REQUIRED TO
MIDDLE DEPARTMENT INSPECTION AGENCY, INC.

1. Footing inspection – To be done after trenching or forming and prior to placing of concrete.
Inspector, Steve / Bryan Phone, 1-800-248-MDIA (6342)

2. Foundation inspection & Anchoring of structure to foundation.– drain and water proofing if full foundation is installed.
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3. Final inspection including electrical and plumbing connections. – When job is completely finished, prior to occupancy permit and after all other required inspections have been done and approved.
Inspector, Steve / Bryan Phone, 1-800-248-MDIA (6342)